

<b>FOR OFFICE USE ONLY</b>	<b>DATE</b>	<b>TIME</b>	<b>RECEIVED BY</b>
<b>Student Placement:</b> 2 Day/3's AM	3 Day/3's AM	5 Day/3's AM	Waitlist: _____
3 Day/3's PM			Waitlist: _____
4 Day/Pre-K AM	5 Day/Pre-K AM		Waitlist: _____
3 Day/Pre-K PM	4 Day/Pre-K PM		
<b>Any additional notes are to be written on page 3 ONLY</b>		Check/Receipt # _____	Amount: _____
		Check/Receipt # _____	Amount: _____
Special Note: _____			

# Amazing Grace Lutheran Preschool Registration Form: 2024/2025 School Year

[aglcpreschool@gci.net](mailto:aglcpreschool@gci.net)

10955 Elmore Road  
Anchorage, AK 99516  
Phone 907.522.3252  
Fax 907.349.4314

[www.amazinggracelutheranpreschool.org](http://www.amazinggracelutheranpreschool.org)

**Payment Accepted:**  
Cash, Check, On-line Credit Card

**Please Print Clearly**

## **STUDENT INFORMATION**

Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Gender: Male Female Age on September 1, 2024: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Primary Contact Phone Number: \_\_\_\_\_

## **PARENT INFORMATION**

**Mother/Guardian Name:** \_\_\_\_\_

\_\_\_\_\_ Yes, address is the same as above. \_\_\_\_\_ Yes, primary contact number is the same as above.

Address if different than above: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**Father/Guardian Name:** \_\_\_\_\_

\_\_\_\_\_ Yes, address is the same as above. \_\_\_\_\_ Yes, primary contact number is the same as above.

Address if different than above: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**Please place the #1 next to your first choice and the #2 next to your second choice.**

**Important:**

*\*Your child may start the 3 year old preschool program when they are age 3 and are potty trained.*

*\*They may not enter a Pre-K program unless they are 4 years of age on or before September 1st of the school year.*

**Before School Care**

\_\_\_\_\_ Monday thru Friday, on days your child has class, from 8:30 – 9:00AM \$10 per visit  
Monthly commitment required. Limited spots available.

**Is your enrollment dependent on if your child can attend Before School Care?** **Yes** **No**

**3 year old Class Options**

\_\_\_\_\_ Two day 3 year old class on Monday and Thursday from 9:00 – 11:30AM \$200 per month

\_\_\_\_\_ Three day 3 year old class on Tuesday, Wednesday, and Friday from 9:00 – 11:30AM \$300 per month

\_\_\_\_\_ Five day 3 year old class on Monday, Tuesday, Wednesday, Thursday, and Friday  
from 9:00 – 11:30AM \$500 per month

.....  
\_\_\_\_\_ Three day 3 year old class on Tuesday, Wednesday, and Thursday from 12:30 – 3:00PM \$300 per month

**Pre-K Class Options (Ages 4 & 5)**

\_\_\_\_\_ Four day Pre-K class on Monday, Tuesday, Wednesday, and Thursday from 9:00 – 11:30AM \$400 per month

\_\_\_\_\_ Five day Pre-K class on Monday, Tuesday, Wednesday, Thursday, and Friday  
from 9:00 – 11:30AM \$500 per month

.....  
\_\_\_\_\_ Three day Pre-K class on Tuesday, Wednesday and Thursday from 12:30 – 3:00 PM \$300 per month

\_\_\_\_\_ Four day Pre-K class on Monday, Tuesday, Wednesday, and Thursday from 12:30 – 3:00 PM \$400 per month

**If there are no spots available in your preferred class, would you like to be placed on a waiting list?**

**Yes      No**

**Lunch Bunch (No commitment or payment required at this time – this is for staffing purposes only)**

Monday thru Thursday on days student has class only, from 11:30AM – 12:30 PM \$10 per visit  
Sign up on the day you plan to attend. Punch cards available for purchase.

My child will attend Lunch Bunch: **All the time    Some of the time    Only on special events    Never**  
(Please circle the answer that best applies)

**IN ORDER FOR THIS TO BE A VALID APPLICATION AND HOLD A SPOT IN CLASS, all of the following must be provided when registering. (Initialing indicates you have agreed to the contract and have done so.):**

1. This registration application must be completely filled out and signed. \_\_\_\_\_ **Initial**
2. Pay the \$200 registration fee. This expense covers your child's preschool supplies and classroom snacks for the entire school year. This is refundable thru June 1, 2024 \_\_\_\_\_ **Initial**

**PREFERRED AT TIME OF REGISTRATION, IF NOT, MUST BE COMPLETED BY August 1, 2024:**  
**These items can be mailed, emailed, or faxed and are a requirement by the Municipality of Anchorage.**

1. Provide AG Preschool with a copy of a current physical for your child before the first day of school. Returning students can use existing physical on file unless dated prior to September 3, 2023 (only good for one year from date of physical). By initialing, I am stating that I understand that I must keep a current physical on file at the preschool throughout the entire school year. \_\_\_\_\_ **Initial**
2. Provide AG Preschool with a current and up to date copy of your child's immunization records by the first day of school. Exemption forms are accepted; however, medical forms must be signed by a physician and religious forms must be notarized. By initialing, I am stating that I understand that I must keep my child's immunization record up to date throughout the entire school year. \_\_\_\_\_ **Initial**
3. Your child is not allowed to attend Amazing Grace Preschool until both the current physical and immunization records have been received by the AGLP office. By initialing, I understand the importance and the necessity of providing this information to AGLP before my child can attend. \_\_\_\_\_ **Initial**

**Preschool Agreement**

1. Payment of your monthly tuition is due on the 1st, but no later than the 10th of each month. If delinquent, a \$25 late fee will be charged. If the tuition is not paid by the last day of the month, the child will be dropped from the preschool program. There will be a \$35 fee for any returned checks.
2. Members of Amazing Grace Lutheran Church will receive a \$10 discount off the monthly tuition fee.
3. I understand that the financial obligations of the school are in no way lessened by the absence of my child and I will be required to pay for tuition even when my child is ill or on vacation.
4. I understand there will be no prorating of tuition for winter break, spring break, in-service days, or weather days off from preschool. I understand the tuition is based on the yearly amount.
5. All withdrawals from the preschool program require that notification be done in writing to the school at least 30 days prior to my child's last day.
6. If I am late picking up my child, I will pay a fee of one dollar a minute. Late fees occur after 11:35 a.m. for morning classes, 12:30 p.m. for lunch bunch, or 3:05 p.m. for afternoon classes.
7. I understand that classes are filled on a first come first serve basis.

I have read and understand all requirements and regulations listed above.

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Additional notes made by parent(s) for preschool review:

---

---

---

## **The Unique Benefits of Amazing Grace Lutheran Preschool...**

### **What we offer your child:**

- We have an outstanding reputation and have been in business of teaching preschoolers for over 30 years.
- Amazing Grace Lutheran Preschool is a premier licensed child care facility through the Municipality of Anchorage. (You can review our inspection reports on the Municipality's website under the Dept. of Health & Human Services.)
- Our staff is one of the best! All teachers have teaching experience and higher education backgrounds. Most have been a part of Amazing Grace Preschool for several years. Our teachers are required to maintain 12 to 24 hours of child development study each year and are certified in First Aid, AED, and CPR.
- We do not require parents to participate in the classroom. Parent volunteering is welcomed but not mandatory. If done on a regular basis, volunteers are required to have the same background checks as our teachers, so that our children are always assured a safe environment.
- We do not require the parents to purchase snacks or drinks for the classrooms. We provide and serve snacks daily.
- We offer an optional lunch bunch program from 11:30 – 12:30 p.m. Monday through Thursday. This program provides the child with more socializing opportunities and extended days for parents, too.
- Our preschool has a strong music program where children attend music class twice a week, and once a week for our 2 day classes. Our music teacher has a Master in Music Education and several years of experience in early childhood education. Classes consist of singing, listening activities, simple instrument playing, and movement. The 3 year old classes have one musical performance a year, and the Pre-K classes have two.
- Amazing Grace Lutheran Preschool incorporates basic Christian learning through chapel time once a month with our Chapel Director. Chapel includes a fun, child friendly lesson, craft time, singing, and a prayer.
- Safety is our number one concern. We have an advanced security system on our front doors equipped with cameras and an intercom system. Our doors remain locked during school hours, our staff receives regular safety training, and students repeatedly practice fire and earthquake drills.
- Kimochi learning has been incorporated into our curriculum which helps broaden the children's awareness and language in regards to their emotions and those around them.
- We offer added events such as the Fall Celebration, Thanksgiving Feast of Favorites, Christmas Programs, Community Outreach Programs, Mother's Day Tea (Pre-K only), and a big year-ending All School Picnic.
- Our students have recess once a day for 30 minutes on our enclosed play area which includes a tire swing, slides, monkey bars, dinosaur gym, a sledding hill, and much more.
- We provide you with a monthly newsletter to keep you informed of your child's learning and special events. We have a website and update our Facebook page often so you can see what fun we are having!